BYU Dining Services Student Employee
Needs Based Grant Application 2018-2019

Checklists

To be eligible to receive the needs based grant, you must meet all of the following conditions

- ☐ I am currently a full-time student at BYU, with at least 12 credit hours per semester
- ☐ I have been a full-time BYU student or a full-time service Missionary as of October 1, 2017
- ☐ I have a financial need
- ☐ I have worked for Dining Services as of October 1, 2017, or I am a recently returned Missionary currently working for Dining Services
- ☐ My cumulative GPA is 2.75 or higher

To have your application considered for a grant, please make sure you have submitted the following:

- ☐ Completed Dining Services Student Employee Needs Based Grant Application form
- ☐ Financial forms (3 pages) completely filled out
- ☐ Essay "How I Make a Difference in the BYU Community"
- ☐ The Supervisor Character Reference Form has been submitted
- ☐ An Ecclesiastical Reference Form has been submitted by my ecclesiastical leader

I am applying for a Dining Services Student Employee Needs Based Grant for 2018-2019. I meet all of the eligibility requirements as listed above and I have submitted an application, including all of the required forms to the Dining Services Student Employee Needs Based Grant Committee, 110A USB, on or before February 9, 2018 by 5:00 p.m.

_____ _____

Applicant's Signature Date

DINING SERVICES STUDENT EMPLOYEE
NEEDS BASED GRANT APPLICATION 2018-2019

Please attach personal photo here

Date_____

Name_____ Student ID#_____

BYU Address_____ **Phone Numbers:**

City _____Zip Code_____ Personal _____

Permanent Address_____ Work _____

City _____State _____Zip Code_____ Other _____

Country _____ Email Address_____

Year in School_____ Major _____Cumulative GPA _____Current Sem Credit Hrs _____

Expected Grad Date_____ Planning on Graduate School (Y/N) _____Cumulative Credit Hrs_____

Part 1
(Please complete all that apply)

Are you currently employed at Dining Services? _____
What area?_____ Supervisor:_____
How many hours/week?_____Phone Number:_____
Date employment began:_____ (To qualify as a Dining Services student employee, you must be employed on or before October 1, 2017.)
Any additional employment of applicant?_____ How many hours/wk?_____

Return all completed application forms to: **The Dining Services Student Employee Needs Based Grant Committee, Brigham Young University, 110A USB, Provo, UT 84602, or dining_grant@byu.edu** before **5:00 pm on Friday, February 9, 2018**.

1. Completed Dining Services Student Employee Needs Based Grant application.
2. Completed financial information. (forms available)
3. One page single-spaced essay entitled, “How I Make a Difference in the BYU Community.” Include contributions you have made to the community or how you plan to use your education to “Make a Difference” in the future.
4. Completed Supervisor Character Reference Form (in a separate sealed and signed envelope). (form available)
5. Completed Ecclesiastical Form (in a separate sealed and signed envelope) from your current ecclesiastical leader. (form available)

Dining Services Student Employee Needs Based Grant Application

Confidential Financial Form – page one

2017 – 2018 INCOME

	Spring/Summer 2017	Fall 2017	Estimated Winter 2018
Employment (Gross Earnings)			
Student Savings (per semester)			
Family Contributions			
Spouse's Income			
Non-taxable Income (child support, welfare, etc.)			
School Loans			
Pell Grants			
Other Loans (specify): _____			
Other Grants (specify):_____			
Scholarships (specify):_____			
Other (tax return, gifts received, etc.) ***Explain below**			
Total per Semester			

Total Income for 2017-2018 $_____ (all three semesters combined)

Additional Explanation details: _____

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Dining Services Student Employee Needs Based Grant Application

Confidential Financial Form – page two

2017 - 2018 EXPENSES

	Spring/Summer 2017	Fall 2017	Estimated Winter 2018
Income Taxes			
Tuition			
Books/Fees			
Rent/Utilities			
Food/Groceries			
Car Payment			
Insurance (Health / Auto / Home combined)			
Medical			
Personal Expenses (clothes, cell phone, internet, etc.)			
Incurred Debt (credit card, etc.) ***Explain below**			
Other (charitable donations,) ***Explain below**			
Other (travel expenses, etc.) ***Explain below**			
Total per Semester			

Total Expenses for 2017-2018 $_____ (all three semesters combined)

Additional Explanation details: _____

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Total Income for 2017-2018 $_____ — (minus) Total Expenses for 2017-2018 $_____

= Net Income for 2017-2018 $_____

Dining Services Student Employee Needs Based Grant Application

Confidential Financial Form – page three

Please use the space below to inform the committee of any unusual expenses or circumstances you and/or your family are experiencing or any other information you would like the committee to consider in regards to your application. **This section greatly assists the committee in fully understanding your family, social, and financial circumstances.**

(Continue on separate page if necessary)

Dining Services Student Employee Needs Based Grant Application
Supervisor Character Reference

To the applicant:

Please give this reference form to your Dining Services Full Time Supervisor or Manager who has worked with you in your work area.

_____
Name of applicant

The above applicant is applying for a Dining Services Student Employee Needs Based Grant (dining.byu.edu/grant) that is funded through donations from employees of Dining Services. **The donors' intention is to help deserving students who have legitimate financial needs.** As such, we would appreciate any insight that you could share with the Dining Services Student Employee Needs Based Grant Committee about the applicant. Your comments are confidential and will not be shared with the applicant.

How long have you known the applicant? _____

Please describe your relationship with the applicant ☐ Supervisor; ☐ Leader;

☐ Other (please describe) _____

Please describe any personal qualities such as character, maturity, integrity, work ethic, service to others, financial need, etc.
(If you prefer, you may attach a separate page to this form.)

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Signed: _____

Day Phone #:_____

Print Name: _____

If you have any questions or concerns, please contact me at the email address listed below. To maintain confidentiality, **this form needs to be returned in a separate sealed and signed envelope** to Dining Services Student Employee Needs Based Grant, Brigham Young University, 110A USB, Provo, UT 84602 by **5:00 pm on February 9, 2018**. (dining_grant@byu.edu.)

Dining Services Student Employee Needs Based Grant Application
Ecclesiastical Reference

To the applicant:

Please give this reference form to your Ecclesiastical Leader.

_____
Name of applicant

The above applicant is applying for a Dining Services Student Employee Needs Based Grant (dining.byu.edu/grant) that is funded through donations from employees of Dining Services**. The donors' intention is to help deserving students who have legitimate financial needs.** As such, we would appreciate any insight that you could share with the Dining Services Student Employee Needs Based Grant Committee about the applicant. Your comments are confidential and will not be shared with the applicant.

How long have you known the applicant? _____

Please describe your ecclesiastical relationship with the applicant _____

Please describe any personal qualities such as character, maturity, integrity, work ethic, service to others, financial need, etc.
(If you prefer, you may attach a separate page to this form.)

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Signed: _____

Day Phone #:_____

Print Name: _____

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